

2026 Sample County / Senatorial District Convention Script

Action Item: Before the Convention starts, the Temporary Convention Chairman shall announce and make available at the Chairman’s podium five copies of the Temporary Rules Committee report and the Temporary Resolutions Committee report.

A. Call to Order

TEMPORARY CONVENTION CHAIR: “Ladies and gentlemen, please take your seats. You should be seated by precinct delegation. As a reminder, these delegations are determined by the 2022 Gubernatorial General Election Results. The Senatorial District ___ / _____ County Convention will now come to order.”

TEMP CHAIR: “My name is _____, and I will serve as the Temporary Convention Chairman. I would like to welcome each of you and commend you for participating in this Convention.”

TEMP CHAIR: “Our Convention is governed by the Texas Election Code, Rules of the Republican Party of Texas, and the current version of *Robert's Rules of Order Newly Revised*. None of these rules can be suspended by the Convention. As we conduct our business today, if you have any questions about the rules, please rise to a point of information and I will try to answer your question. Please stand for the invocation and pledges.”

TEMP CHAIR: Invocation: “The invocation will be delivered by _____.”

TEMP CHAIR: Pledges: “The Pledge of Allegiance to the United States flag will be delivered by _____. The Pledge of Allegiance to the Texas flag will be delivered by _____.”

TEMP CHAIR: “Please be seated. At this time, the chair appoints the following officers:

_____	Temporary Sergeant-at-Arms,
_____	Temporary Secretary, and
_____	Temporary Parliamentarian.

These officers shall serve until the Permanent Convention Chair is elected.”

Note: The Parliamentarian is NOT required to be a delegate to the Convention or even registered voter in the county.

Action Item: Appoint assistants to officers if needed.

TEMP CHAIR: “In accordance with the Rules of the Republican Party of Texas, I have appointed temporary committees for our Convention. The committee chairs are as follows:

_____	Temporary Credentials Committee Chair,
_____	Temporary Rules Committee Chair,
_____	Permanent Organization Committee Chair,
_____	Temporary Resolutions Committee Chair, and
_____	Temporary Legislative Priorities Committee Chair.”

TEMP CHAIR: “The agenda for our meeting is set forth by the Rules of the Republican Party of Texas. The order of business will be as follows:

- A. Call to order
- B. Roll call of the temporary roll of delegates
- C. Report of the Temporary Credentials Committee
- D. Report of the Temporary Rules Committee
- E. Report of the Permanent Organization Committee; election of Permanent Convention Officers
- F. Appointment of Permanent Nominations and Permanent Resolutions Committees; appointment of Permanent Parliamentarian
- G. Recess for Precinct Caucuses (if applicable)
- H. Report of the Permanent Legislative Priorities Committee
- I. Report of the Permanent Resolutions Committee
- J. Report of the Permanent Nominations Committee
- K. Other business and announcements
- L. Adjournment”

B. Roll Call of the Temporary Roll of Delegates

TEMP CHAIR: “We will now proceed to establish the voting members of this Convention. The Secretary will call the roll. The roll is determined by the lists submitted by each precinct convention.”

Note: RPT Rule No. 30 allows conventions to call the roll by delegate name or by precinct delegation count.

Note: The delegation registration list may be used at the start of the Convention as to establish the temporary roll and a quorum for the Convention when approved by a majority voice vote of the delegates present.

TEMP CHAIR: “The roll has been taken. The Secretary will announce the results.”

TEMPORARY CONVENTION SECRETARY: “There are _____ delegations present, with a combined voting strength of _____, and the total number of delegates attending at the start of this Convention is _____.”

TEMP CHAIR: “The precinct delegation leaders will now seat alternates for their absent delegates. Alternates may only be seated for delegates from the same precinct.”

C. Report of the Temporary Credentials Committee

TEMP CHAIR: “The Temporary Credentials Committee hears contests and challenges concerning the seating of delegates and alternates. The committee is also responsible for recommending the permanent roll of delegates and alternates who will serve for the remainder of this Convention. The chair of the Temporary Credentials Committee will now give the committee’s report.”

TEMPORARY CREDENTIALS COMMITTEE CHAIR: “Madam Chair/Mister Chairman, the Temporary Credentials Committee met to hear all contests made against delegates and alternates.”

If there were no contests filed:

CREDENTIALS CHAIR: “No contests were filed.”

If there were contests filed:

CREDENTIALS CHAIR: “A contest was heard to the seating of _____ from precinct _____ on the grounds that _____. The committee recommends that the Convention seat (or not seat) the delegate.”

TEMP CHAIR: “The motion is to seat (or not seat) _____. Is there any discussion?”

Note: If there is debate, allow for delegates to speak, and alternating between one speaking for the motion and one speaking against the motion.

TEMP CHAIR: “The question is on the seating (or not seating) of _____. All those in favor, say ‘Aye.’”

[Pause and listen for the votes.]

TEMP CHAIR: “All those opposed, say ‘No.’”

[Pause and listen for the votes.]

TEMP CHAIR: “_____ will (or will not) be seated as a delegate/alternate.”

TEMP CHAIR: “The Temporary Credentials Committee Chair will continue with the committee’s report.”

CREDENTIALS CHAIR: “Madam Chair/Mister Chairman, the Temporary Credentials Committee finds that the following delegates were duly elected by their respective precinct conventions. We recommend that these delegates be seated at this Convention. By direction of the committee, I move adoption of the Temporary Credentials Committee report.”

TEMP CHAIR: “The question is on the adoption of the report of the Temporary Credentials Committee. This motion does not require a second. Is there any discussion?”

Note: At this point, a delegate may want to discuss the motion or they may offer an amendment to the report. Each amendment must be heard, debated, and voted on separately.

Action Item: Once all amendments are heard, a vote must be taken on adopting the entire report.

TEMP CHAIR: “All those in favor of adopting the report of the Temporary Credentials Committee, say ‘Aye.’”

[Pause and listen for the votes.]

TEMP CHAIR: “All those opposed, say ‘No.’”

[Pause and listen for the votes.]

TEMP CHAIR: “The _____ have it. The report of the Temporary Credentials Committee has been/is not adopted. I would like to thank the committee for their work in preparing this report.”

D. Report of the Temporary Rules Committee

TEMP CHAIR: “The Temporary Rules Committee recommends any supplementary rules which shall be used during the remainder of the Convention. These rules may include such items as: time limits for speeches, length of debate, method of state delegate and alternate selection, et cetera. The Temporary Rules Committee Chair will now give the committee’s report.”

TEMPORARY RULES COMMITTEE CHAIR: “Madam Chair/Mister Chairman, the Temporary Rules Committee met and recommends that the following supplemental rules be adopted.”

Action Item: If there are any proposed supplemental rules, they should be read and distributed to the Convention.

RULES CHAIR: “By direction of the committee, I move adoption of the Temporary Rules Committee report.”

TEMP CHAIR: “The question is on the adoption of the supplemental rules. This motion does not

require a second. Is there any discussion?"

Note: At this point, a delegate may want to discuss the motion or they may offer an amendment to one (or all) of the proposed supplemental rules. Each amendment must be heard, debated, and voted on separately.

Action Item: Once all amendments are heard, a vote must be taken on adopting the entire report.

TEMP CHAIR: "All those in favor of adopting the report of the Temporary Rules Committee, say 'Aye.'"

[Pause and listen for the votes.]

TEMP CHAIR: "All those opposed, say 'No.'"

[Pause and listen for the votes.]

TEMP CHAIR: "The _____ have it. The report of the Temporary Rules Committee has been/is not adopted. I would like to thank the committee for their work in preparing this report."

E. Report of the Permanent Organization Committee and Election of Permanent Convention Officers

TEMP CHAIR: "The Permanent Organization Committee recommends the permanent officers who will be voted on and preside over the remainder of the Convention. The committee will only recommend individuals who are delegates currently in attendance at the Convention. The Chair of the Permanent Organization Committee will now give the committee's report."

PERMANENT ORGANIZATION COMMITTEE CHAIR: "Madam Chair/Mister Chair, by direction of the Permanent Organization Committee, I move the election of _____ as Permanent Convention Chair."

TEMP CHAIR: "The name of _____ has been recommended by the Permanent Organization Committee for the position of Permanent Convention Chair. Are there any other nominations for Permanent Convention Chair?"

[Allow any delegates to stand up and nominate other candidates.]

If there are no other nominations:

TEMP CHAIR: "Hearing no other nominations for Convention Chair, the nominations are now closed. All those in favor of for Permanent Convention Chair, say 'Aye.'"

[Pause and listen for the votes.]

TEMP CHAIR: “All those opposed, say ‘No.’”

[Pause and listen for the votes.]

If there are other nominations:

TEMP CHAIR: “_____ has also been nominated for Permanent Convention Chair.”

[Continue this process until all nominations have been made.]

TEMP CHAIR: “Hearing no further nominations for Permanent Chair, the nominations are now closed. Each candidate shall now have the opportunity to speak, or to have someone speak on their behalf.”

Action Item: If time limits were set in the supplemental rules, someone needs to keep track of the time each candidate speaks.

TEMP CHAIR: “Voting for Permanent Convention Chair shall be by _____.”

Note: Use voting method chosen by Convention.

TEMP CHAIR: “_____ has been elected Permanent Convention Chair.”

Action Item: Permanent Convention Chair assumes their duties for the rest of the Convention.

ORGANIZATION CHAIR: “Madam Chair/Mister Chairman, by direction of the Permanent Organization Committee, I move the election of _____ as Permanent Convention Secretary.”

PERMANENT CONVENTION CHAIR: “The name of _____ has been recommended by the Permanent Organization Committee for the position of Permanent Convention Secretary. Are there any other nominations for Permanent Convention Secretary?”

[Allow any delegates to stand up and nominate other candidates.]

If there are no other nominations:

PERM CHAIR: “The chair declares that nominations for Permanent Convention Secretary are now closed. All those in favor of Secretary, say ‘Aye.’”

[Pause and listen for the votes.]

PERM CHAIR: “All those opposed, say ‘No.’”

[Pause and listen for the votes.]

If there are other nominations:

PERM CHAIR: “ _____ has also been nominated for Permanent Convention Secretary.”

[Continue this process until all nominations have been made.]

PERM CHAIR: “The chair declares that nominations for Permanent Convention Secretary are now closed. Each candidate shall now have the opportunity to speak, or to have someone speak on their behalf.”

Action Item: If time limits were set in the supplemental rules, someone needs to keep track of the time each candidate speaks.

PERM CHAIR: “Voting for Permanent Convention Secretary shall be by _____.”

Note: Use voting method chosen by Convention.

PERM CHAIR: “ _____ has been elected Permanent Convention Secretary.”

ORGANIZATION CHAIR: “Madam Chair/Mister Chairman, by direction of the Permanent Organization Committee, I move the election of _____ as the Permanent Convention Sergeant-at-Arms.”

PERM CHAIR: “The name of _____ has been recommended by the Permanent Organization Committee for the position of Permanent Convention Sergeant-at-Arms. Are there any other nominations for Permanent Convention Sergeant-at-Arms?”

[Allow any delegates to stand up and nominate other candidates.]

If there are no other nominations:

PERM CHAIR: “The chair declares that nominations for Permanent Convention Sergeant-at-Arms are now closed. All those in favor of _____ for Permanent Convention Sergeant-at-Arms, say ‘Aye.’”

[Pause and listen for the votes.]

PERM CHAIR: “All those opposed, say ‘No.’”

[Pause and listen for the votes.]

If there are other nominations:

PERM CHAIR: “_____ has also been nominated for Permanent Convention Sergeant-at-Arms.”

[Continue this process until all nominations have been made.]

PERM CHAIR: “The chair declares that nominations for Permanent Convention Sergeant-at-Arms are now closed. Each candidate shall now have the opportunity to speak, or to have someone speak on their behalf.”

Action Item: If time limits were set in the supplemental rules, someone needs to keep track of the time each candidate speaks.

PERM CHAIR: “Voting for Permanent Convention Sergeant-at-Arms shall be by _____.”

Note: Use voting method chosen by Convention.

PERM CHAIR: “_____ has been elected Permanent Convention Sergeant-at-Arms.”

PERM CHAIR: “I would like to thank the committee for their work in preparing this report.”

F. Appointment of Permanent Committees and Parliamentarian

PERM CHAIR: “The Chair appoints

_____ to serve as the Permanent Nominations Committee Chair,
_____ to serve as the Permanent Resolutions Committee Chair, and
_____ to serve as the Legislative Priorities Committee Chair.

The members of these committees are as follows:

Permanent Nomination Committee Members: _____.
Permanent Resolutions Committee Members: _____.
Permanent Legislative Priorities Committee Members: _____.

The Chair appoints _____ as Permanent Convention Parliamentarian and _____ as time keeper.”

Note: The Permanent Parliamentarian is NOT required to be a delegate at the Convention or even a registered voter of the county.

PERM CHAIR: “If you are submitting a resolution or legislative priority, you have 30 minutes to submit it to the Permanent Convention Secretary who will then refer them to the appropriate committee for consideration. It is now _____ a.m./p.m. and you have until _____ a.m./p.m. to submit your resolution.”

G. Recess; (Precinct Caucuses, If Applicable)

PERM CHAIR: “The Convention will now take a ___-minute recess to allow precincts to caucus and allow time for the Nominations, Legislative Priorities, and Resolutions Committees to meet.”

PERM CHAIR: “We will reconvene at _____.”

[After the recess.]

PERM CHAIR: “The Convention will come back to order. Please be seated in your assigned seats.”

Action Item: This would be an appropriate time to promote the Republican Party of Texas’ **Candidate Resource Committee** (<https://texasgop.org/crc/>) and **Grassroots Club** (<https://texasgop.org/grassroots-club/>) Contact your SREC members for more information.

Action Item: If the next committee report in the order given above in (A) is not ready, you can ask the body to change the sequence. For example, “Since the Nominations Committee report is ready and the Legislative Priorities Committee report is not, without objection, we will move to the Nominations Committee report.”

Note: The motion to change the sequence is usually done by unanimous consent; however, if someone does object then the measure requires a majority vote.

H. Report of the Permanent Legislative Priorities Committee

PERM CHAIR: “The Legislative Priorities Committee recommends legislative priorities for consideration by the Convention. ‘This committee shall make recommendations of no less than one (1) and no more than fifteen (15) Legislative Priorities to the Convention, after considering the recommendations from the Temporary Legislative Priorities Committee.’ The Permanent Legislative Priorities Committee Chair will now present the committee’s report.”

LEGISLATIVE PRIORITIES CHAIR: “Madam Chair/Mister Chairman, the LP Committee met and recommends _____ (number between one and fifteen) legislative priorities, or LPs, to the Convention for its consideration. The list of recommendations adopted by this Convention, in turn, will be submitted to the State Convention, which will adopt a list of LPs for the biennium for the entire Republican Party of Texas. The list of recommended LPs is as follows:”

[Legislative Priorities Chair reads the list.]

LEGISLATIVE PRIORITIES CHAIR: “Madam Chair/Mister Chairman, I move the adoption of the recommended legislative priorities.”

PERM CHAIR: “The motion is to adopt the Convention’s list of recommended legislative priorities. Is there any discussion?”

Note: A delegate may want to discuss the motion, or they may offer an amendment. Each amendment must be heard, debated, and voted on separately. An amendment may be to strike a legislative priority, to insert an LP in the middle, or to add an LP at the end.

Action Item: Once all amendments are heard, a vote must be taken on adopting the entire report.

PERM CHAIR: “The question is on the adoption of the Legislative Priorities Committee report [as amended]. “All those in favor of approving the report, say ‘Aye.’”

[Pause and listen for the votes.]

PERM CHAIR: “All those opposed, say ‘No.’”

[Pause and listen for the votes.]

PERM CHAIR: “The _____ have it. The report of the Legislative Priorities Committee has been/is not adopted. I would like to thank the committee for their work in preparing this report.”

I. Report of the Permanent Resolutions Committee

PERM CHAIR: “The Resolutions Committee recommends resolutions for consideration by the Convention. The Permanent Resolutions Committee Chair will now present the committee’s report.”

PERMANENT RESOLUTIONS COMMITTEE CHAIR: “Madam Chair/Mister Chairman, by recommendation of the committee, I move that we waive the reading of each resolution since members have a copy to which they can refer to during the discussion.”

PERM CHAIR: “The motion is to waive the reading of each resolution since members have a printed copy [*or* copy displayed on screen] to which they can refer to during the discussion. Is there a second?”

[Pause for a second to the motion.]

PERM CHAIR: “It has been moved and seconded to waive the reading of each resolution. Is there any discussion?”

PERM CHAIR: “All those in favor of waiving the reading of each resolution, say ‘Aye.’”

[Pause and listen for the votes.]

PERM CHAIR: “All those opposed, say ‘No.’”

[Pause and listen for the votes.]

PERM CHAIR: “The _____ have it. The motion is adopted/has failed. The Resolutions Committee Chair will continue with the committee’s report.”

RESOLUTIONS CHAIR: “Madam Chair/Mister Chairman, the Resolutions Committee met and recommends _____ (#) resolutions to the Convention for its consideration. The first resolution is _____:”

[Refer to the resolution number.]

RESOLUTIONS CHAIR: “Madam Chair/Mister Chairman, I move the adoption of this resolution # _____ with changes made by the resolution committee.”

PERM CHAIR: “The motion is to adopt resolution # _____. Is there any discussion?”

Note: A delegate may want to discuss the motion or they may offer an amendment to the motion. Each amendment must be heard, debated, and voted on separately.

PERM CHAIR: “All those in favor of approving resolution # _____, say ‘Aye.’”

[Pause and listen for the votes.]

PERM CHAIR: “All those opposed, say ‘No.’”

[Pause and listen for the votes.]

PERM CHAIR: “The _____ have it. The resolution is hereby adopted/has hereby failed.”

Action Item: Once all amendments are heard, and after considering the all the resolutions, a vote must be taken on adopting the entire report.

PERM CHAIR: “The question is on the adoption of the Resolutions Committee report [as amended]. “All those in favor of approving the report, say ‘Aye.’””

[Pause and listen for the votes.]

PERM CHAIR: “All those opposed, say ‘No.’”

[Pause and listen for the votes.]

PERM CHAIR: “The ____ have it. The report of the Resolutions Committee has been/is not adopted. I would like to thank the committee for their work in preparing this report.”

J. Report of the Permanent Resolutions Committee

PERM CHAIR: “Before we proceed, the Chair wants delegates and alternates to know that any disclosure of lists of delegates and alternates and their contact information will be treated in accordance with RPT Rules, especially Rule No. 32. The Nominations Committee is responsible for recommending a list of individuals who will serve as delegates and alternates to the State Convention. The Permanent Nominations Committee Chair will now present the committee’s report.”

PERMANENT NOMINATIONS COMMITTEE CHAIR: “Madam Chair/Mister Chairman, the Permanent Nominations Committee recommends the following individuals be elected to serve as delegates to the State Convention.”

[The committee chair reads the whole list of recommended delegates.]

NOMINATIONS CHAIR: “Madam Chair/Mister Chairman, by direction of the Nominations Committee, I move the election of the delegates to the State Convention.”

PERM CHAIR: “The question is on the adoption of the list of delegates as recommended by the Nominations Committee. Is there any discussion?”

Note: A delegate may want to discuss the motion or they may offer an amendment to the proposed list. Each amendment must be heard, debated, and voted on separately.

Action Item: Once all amendments are heard, a vote must be taken on adopting the entire list of delegates.

PERM CHAIR: “All those in favor of approving the list of delegates to the State Convention, say ‘Aye.’”

[Pause and listen for the votes.]

PERM CHAIR: “All those opposed, say ‘No.’”

[Pause and listen for the votes.]

PERM CHAIR: “The ____ have it. The list of delegates to the State Convention is/is not adopted. The Nominations Committee Chair will now continue with the committee’s report.”

NOMINATIONS CHAIR: “Madam Chair/Mister Chairman, the Nominations Committee recommends the following individuals be elected to serve as alternates to the State Convention.”

[The committee chair reads the whole list of recommended alternates and any recommendations on their seating order.]

NOMINATIONS CHAIR: “Madam Chair/Mister Chairman, by direction of the Nominations Committee, I move the selection of the alternates to the State Convention.”

PERM CHAIR: “The question is on the adoption of the list of alternates as recommended by the Nominations Committee. Is there any discussion?”

Note: A delegate may want to discuss the motion or they may offer an amendment to the proposed list. Each amendment must be heard, debated, and voted on separately.

Action Item: Once all amendments are heard, a vote must be taken on adopting the entire list of alternates.

PERM CHAIR: “All those in favor of approving the list of alternates to the State Convention, say ‘Aye.’”

[Pause and listen for the votes.]

PERM CHAIR: “All those opposed, say ‘No.’”

[Pause and listen for the votes.]

PERM CHAIR: “The _____ have it. The list of alternates to the State Convention is/is not adopted.”

Note: The Nominations committee must recommend how alternates will be seated as delegates. A vote must be taken by the Convention and noted in the minutes. See RPT Rule No. 26.

Note: The two methods below are not the only two ways to dictate how alternates are seated, they are only suggestions of the most common two practices.

Alternates Seated in Order Elected:

NOMINATIONS CHAIR: “Madam Chair/Mister Chairman, by direction of the Nominations Committee, I move that alternates be seated as delegates in the order they were elected.”

PERM CHAIR: “All those in favor of alternates being seated as delegates in the order they were elected, say ‘Aye.’”

[Pause and listen for the votes.]

PERM CHAIR: “All those opposed, say ‘No.’”

[Pause and listen for the votes.]

PERM CHAIR: “The _____ have it. The list of alternates will be seated as delegates in the order in which they were elected.”

Delegates paired with Alternates:

NOMINATIONS CHAIR: “Madam Chair/Mister Chairman, by direction of the Nominations Committee, I move that alternates be paired with delegates in the order in which both were elected.”

PERM CHAIR: “All those in favor of alternates being paired with delegates in the order in which both were elected, say ‘Aye.’”

[Pause and listen for the votes.]

PERM CHAIR: “All those opposed, say ‘No.’”

[Pause and listen for the votes.]

PERM CHAIR: “The _____ have it. The alternates are paired with the delegates in the order both were elected and will be seated in such a manner.”

PERM CHAIR: “I would like to thank the committee for their work in preparing this report.”

K. Other Business and Announcements

PERM CHAIR: “Is there any other business before this Convention?”

Note: A delegate may have additional business they wish the Convention to address. Each motion must be heard, debated and voted on.

PERM CHAIR: “The State Convention will be held June 11 through June 13, 2026, with the Temporary Committees beginning on Monday, June 8, at the George R. Brown Convention Center in Houston.”

PERM CHAIR: “Are there any other announcements?”

Note: The Chair may recognize delegates to make announcements.

L. Adjournment

Note: Because the body will dissolve upon adjournment, a motion to adjourn is NOT in order unless all other business of the Convention has been concluded.

PERM CHAIR: “As the business of this Convention has been conducted, the Chair would recognize a motion to adjourn.”

Action Item: Have a delegate move to adjourn and another delegate to second the motion.

PERM CHAIR: “The question is on the motion to adjourn. All those in favor, say ‘Aye.’”

PERM CHAIR: “All those opposed, say ‘No.’”

PERM CHAIR: “The _____ have it. The Convention is/is not adjourned.”